



# Monmouth County Park System

Providing Open Space, Parks, and Recreation

**Board of  
Recreation  
Commissioners**

805 Newman Springs Road, Lincroft, NJ 07738-1695  
732-842-4000  
www.monmouthcountyparks.com

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## **BID ANNOUNCEMENT    BID #F-117-2025**

Project Caption:            **REPAIRS TO MULTIPLE STRUCTURES AT HISTORIC  
LONGSTREET FARM, HOLMDEL, NJ**

Location:                    Historic Longstreet Farm, 44 Longstreet Road, Holmdel, NJ 07733

Work Includes:            **Carpentry Repairs to Multiple Structures on the site, including the  
Dutch Barn Lean-to, Potato House Cellar, Blacksmith Shop, and at  
the Farmhouse, and the Fabrication of New Stable Doors at the  
Horse Barn.**

Bids Due:                    **WEDNESDAY, DECEMBER 3, 2025 at 10:30 AM**  
Monmouth County Division of Purchasing  
Helen Fiore, Purchasing Director  
Hall of Records, 3<sup>rd</sup> Floor  
Freehold, NJ 07728

Dollar Range:            \$97,500.00

The Nation's First Accredited Park and Recreation Agency



Project Caption: **REPAIRS TO MULTIPLE STRUCTURES AT HISTORIC LONGSTREET FARM, HOLMDEL, NJ**

Plans Available: [www.visitmonmouth.com/purchasing](http://www.visitmonmouth.com/purchasing)  
under “Upcoming RFB’s (Request for Bids)”

Cost of Bid Package: No Charge.

Bid Security: 10% of amount bid not to exceed \$20,000.00

Performance Bond: 100%

Payment Bond: 100%

Combination Payment & Performance Bond: 200%

Maintenance Bond: 100%

Other Requirements: Prevailing Wages, Affirmative Action, Americans with Disabilities Act, Consent of Surety, and others specified in the Bid Documents

Advertised Date: **THURSDAY, NOVEMBER 13, 2025**

**For Purchasing questions**, please contact Jennifer Kaczala, QPA, Purchasing Agent, at (732) 842-4000, extension 4217.

All technical questions regarding this project must be in writing and forwarded to the project manager by fax or e-mail.

**Project Manager: Reagan Miller, Historic Preservation Specialist**  
Phone: (732) 842-4000 extension 4297  
Fax: (732) 842-3640  
E-mail: [reagan.miller@co.monmouth.nj.us](mailto:reagan.miller@co.monmouth.nj.us)

MONMOUTH COUNTY  
NOTICE TO BIDDERS

**ADVERTISED DATE: THURSDAY, NOVEMBER 13, 2025**

**TAKE NOTICE** that sealed Bids for a proposed Contract for the project known as **REPAIRS TO MULTIPLE STRUCTURES AT HISTORIC LONGSTREET FARM, HOLMDEL, NJ (BID #F-117-2025)** will be publicly received, opened and read aloud by the Purchasing Agent for the Monmouth County Board of Recreation Commissioners at the Monmouth County Division of Purchasing, Hall of Records, 3<sup>rd</sup> Floor, 1 East Main Street, Freehold, New Jersey 07728 on **WEDNESDAY, DECEMBER 3, 2025 at 10:30 am** prevailing time.

**PRE-BID INSPECTION.** None Scheduled. Bidders are expected to examine existing conditions at the project site that will bear on the proposed work.

**BIDDING DOCUMENTS AVAILABLE.** Bid Documents, including Instructions to Bidders, complete Plans and Specifications, and Proposal Forms must be downloaded on the Monmouth County website at [www.visitmonmouth.com/purchasing](http://www.visitmonmouth.com/purchasing) under “Upcoming RFB’s (Request for Bids)”. All notices of revisions or addenda to the specifications will also be posted on the County website.

**STATUTORY REQUIREMENTS.** The Contractor will be required to comply with requirements of P.L. 1975. C. 127 (N.J.A.C. 17:27) "Affirmative Action," (42 U.S.C. 512101et seq) "American With Disabilities Act", N.J.S.A. 40A:11-16 "Designated Subcontractors" Chapter 150 of New Jersey Laws of 1963 "Prevailing Wages", “The Public Works Contractor Registration Act” (P.L.1999, s.238) as amended by P.L.2003, c.91), New Jersey State Business Registration (N.J.S.A. 52:32-44), and all other laws and regulations that apply to bidding and the performance of the proposed Contract.

**FORM OF BID.** Bids must be submitted on the proposal form provided or an exact duplicate in the manner designated and required by the specifications. Bid submitted must be enclosed in a sealed envelope bearing the name and address of the bidder, the title of the bid, and the words “Sealed Bid.” Bids are to be addressed to the Monmouth County Division of Purchasing, Hall of Records, 3<sup>rd</sup> Floor, 1 East Main Street, Freehold, New Jersey 07728.

**FORMS TO ACCOMPANY BID.** Each Bidder shall complete and submit with its Bid the following: Statement of ownership, Non-Collusion Affidavit (blank copies included in the Bidding Documents), Consent of Surety (sample of acceptable work to be included in the Bidding Documents) and Bid Guarantee, Certificate of Registration with the New Jersey Department of Labor as required under "The Public Works Contractor Registration Act" (P.L. 1999, C.238), New Jersey State Business Registration (N.J.S.A. 52:32-44).

**BID GUARANTEE.** Each Bid must be accompanied by a Bid Guarantee payable to Monmouth County Board of Recreation Commissioners. The Bid Guarantee shall be in the amount of “10% of the Base Bid (as called out in the Bid Form)” or \$20,000.00, whichever is the lesser amount. The Bid Guarantee shall be given by certified check, treasurer's check or bid bond at the Bidder's option.

NOTICE TO BIDDERS  
(Continued)

**CONSENT OF SURETY.** Consent of Surety must accompany each bid. The Consent of Surety shall provide that if the Contract is awarded to its principal, the Surety on behalf of its principal will post Performance, Payment and Maintenance Bonds if required, each of which shall be for 100% of the amount of the awarded Contract.

**RIGHTS TO REJECT BIDS.** The Monmouth County Board of Recreation Commissioners shall have the right to reject any or all Bids, in accordance with 40A:11-13.2; to reject a Bid not accompanied by a Bid Guarantee, Consent of Surety, or any of the other mandatory documents called for by the Bidding Documents; to reject a Bid which is in any way incomplete or irregular; and to waive any informalities contained in the Bids.

**EQUAL OR TIED BIDS.** The Monmouth County Board of Recreation Commissioners shall have the right to award the Contract to any one of the lowest responsible Bidders whose Bids are equal to or tied.

**CONTACT REGARDING TECHNICAL QUESTIONS:** Refer any technical questions regarding this bid in writing by email, letter or fax to:

**Reagan Miller, Historic Preservation Specialist**

[reagan.miller@co.monmouth.nj.us](mailto:reagan.miller@co.monmouth.nj.us)

732-842-4000, ext. 4297 (fax: 732-842-3640)

Questions regarding non-technical bidding questions may be directed to Jennifer Kaczala, QPA, Purchasing Agent, at 732-842-4000, ext. 4217.

BY ORDER OF THE BOARD OF RECREATION COMMISSIONERS  
COUNTY OF MONMOUTH

KEVIN MANDEVILLE, CHAIRMAN  
ANDREW J. SPEARS, DIRECTOR  
JENNIFER KACZALA, QPA, PURCHASING AGENT